

## **Shell Nigeria Exploration and Production Company Ltd (SNEPCo)**

### **Reference Tender No NG02001800**

### **Provision of Hotel and Catering Services for BONGA FPSO Tender**

#### **INTRODUCTION**

SNEPCO hereby invites reputable and competent Nigerian Companies with the requisite expertise, experience, skilled manpower and technology to apply to be considered for inclusion in the bid for the above contract.

#### **SCOPE OF WORK**

The Scope work shall generally comprise of the following elements:

- Hotel Services for accommodation units:
- Catering Services:
- Janitorial, Cleaning & Pest Control Services
- Laundry Services
- Facilities and inventory Management;
- Reception and Communication Services including appropriately qualified personnel to assist Bonga FPSO sickbay

#### **MANDATORY REQUIREMENT**

- To be eligible for this tender exercise, interested contractors are required to be pre-qualified in the Catering Services (Product Group 39903) & Hotel and Conference (Product Group 39915) categories in the NipeX Joint Qualification System (NJQS) database. All successfully pre-qualified suppliers in these categories will receive Technical Invitation to Tender (ITT).
- To determine if you are pre-qualified and to view the product/service category you are listed for, log on to HYPERLINK “ <http://www.nipexng.com>” [www.nipexng.com](http://www.nipexng.com) and access the NJQS with your log in details, click on “Continue to Joint Qualification Scheme tool”, click on “check my supplier status” and then click “Supplier product group”.

- If you are not listed in a product/service category but are registered with the Department of Petroleum Resources (DPR) to do business, contact the NipeX office at 30, Oyinkan Abayomi Street, Ikoyi, Lagos with your DPR certificate as evidence for necessary update.
- To initiate the NJQS prequalification process access HYPERLINK “ <http://www.nipexng.com>” to download the application form, make necessary payments and contact the NipeX office for further action.
- To be eligible, all tenders must comply with the Nigerian Content requirements in the NipeX system.

## **NIGERIAN CONTENT REQUIREMENTS**

Vendors are to demonstrate strict compliance with the provisions of Nigerian Oil & Gas Industry Content Development Act and also provide the following requirements:

- Demonstrate that the entity is a Nigerian Registered Company, or Nigerian Registered Company as the contracting entity in genuine alliance or joint venture with foreign company with details on scope and responsibilities of parties for this work. Such companies must show evidence of joint venue binding agreement duly signed by the CEO of both companies including evidence or plans of physical operational presence and set up in Nigeria.
- International or multinational companies working through a Nigerian subsidiary must demonstrate that a minimum 50% of equipment to be deployed for execution of work shall be owned by the Nigerian subsidiary by providing a list of equipment for this tender and indicating those that will be owned by the Nigerian subsidiary. Furnish details of company ownership and share holding structure. Also submit clear photocopies of your CAC Forms CO2 and CO7.
- Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resource relative to total work volume.
- Provide a Nigerian Content Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies personnel that would be involved in executing the work. Also provide details of all Nigerian Content focal point or manager.
- State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well equipped offices and workshop; attach past experience of such patronage
- Specific to this project, provide detailed plan for staff training and development on engineering, project management and procurement (including all software to be used, number of personnel, name of organization providing such training and evidence of past training record) for Nigerian personnel including description of any specific programs in place for transfer of technology and skills to indigenous business and Nigerians over the next five (5) years

- All PERSONNEL positions (Key and non-key personnel) must be held by Nigerian National Employees from COMMENCEMENT DATE of Contract.

**Closing Date:**

Only Tenders who are registered with NJQS: Catering Services (Product Group 39903) & Hotel and Conference (Product Group 39915) categories as at **12<sup>th</sup> January 2011** being the advert closing date shall be invited to submit Technical Bids.

**ADDITIONAL INFORMATION**

Expected Contract Start Date: Q3

Contact Duration: 2 years (+ 1 year extension option)

All respondents to Shell Nigeria advertisements must ensure full compliance with the Nigerian Oil & Gas industry. Content Development Act, 2010. Respondents should educate themselves on the Nigerian Oil & Gas Industry Content Development Act, 2010. Non-compliance will disqualify respondents from further consideration. This advertisement is not an invitation to tender for the above services. There is no commitment or obligation, implied or otherwise, for SNEPCo to issue a tender or enter into a contract. Participation in the pre-qualification exercise does not construe or imply any commitment to any party or entitle any party to any indemnity or any form of payment from SNEPCo.

Please visit NipeX portal at: HYPERLINK “ <http://www.nipexng.com>” for this advert and other information.